# THE OFFSHORE ENGINEERING SOCIETY APPLICATION FORM APPLICATION FOR CORPORATE MEMBERSHIP

PLEASE COMPLETE THIS OES APPLICATION FORM IN BLOCK CAPITALS and return with your remittance to: **The Secretary, Offshore Engineering Society,** 

Institution of Civil Engineers. 1, Great George Street, London SW1P 3AA. United Kingdom

<i>Tel</i> +44(0)20 7665 2238 <i>E-Mail</i> : <u>oes@ice.org</u>	.u	k
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We (name of company)		
wish to become corporate members of The Offsho	ore Engineering Society	J
Please confirm the names of your Company Representatives. Please check the admissible number of named representatives against the attached information below.	Please provide the representatives email address. PLEASE INDICATE WHO YOU WISH TO BE LISTED AS THE MAIN CORPORATE CONTACT	We would like to apply for the following grade of membership.
		Please place an  X beside the appropriate company description
		-
	£90.00 per year	
(up to 3 company representatives)  MEDIUM SIZED FIRMS (up to 500 employees) - (up to 5 company representatives)	£150.00 per year	_
LARGE SIZED FIRMS (over 500 employees) (up to 10 company representatives)	£300.00 per year	
Members joining the Society after 1st <b>July and before</b> year.	<b>30<sup>th</sup> September</b> shall pay half the full memb	ership dues for that
Those joining after 1 <sup>st</sup> October shall pay the full <b>dues</b> a until the end of the following subscription-year	at the rate for the following year but their n	nembership will run
Signature	Date	]
Address 1		
Postcode		
Tel Email	Fax	
Address		

**Data Protection Statement:** The Institution of Civil Engineers maintains OES membership details. This includes addresses, email addresses and professional interest, where notified. This will be used confidentially for normal purposes, including subscription collection, mailing of publications and notification of conferences and events. We also use the information to target journals, training and other services we provide. If you do not wish to receive information of this type, please inform the Data Protection Officer, in writing or by email at the address given below. PLEASE NOTE THAT OPTING OUT MEANS THAT YOU WILL NOT RECEIVE ANY OES EVENT NOTIFICATIONS

AS YOUR DATA WILL NOT FEED THROUGH INTO MEMBERSHIP MA We also generate significant income on your behalf from carefully screer we only arrange this where we believe most of our members and custom to pay for enhanced services.	ned third parties who can offer you services;				
If you do not wish to receive such information, please tick the box. $\Box$					
If you have any queries regarding data protection, please contact The Data Protection Officer at the Institution of Civil Engineers, One Great George Street, Westminster, London. SW1P 3AA or email <a href="mailto:dataprotection@ice.org.uk">dataprotection@ice.org.uk</a>					
METHODS OF PAYMENT					
pay annual subscriptions by <b>Direct Debit</b> . This is availal setting up a Direct Debit after 31 July this will not be to please contact the subscriptions team when they ema payment for your current year's membership fee over	ative costs wherever possible and encourages members to ble if you have a UK registered bank account. If you are aken until January of the following subscription year so ill you your membership welcome letter to make a the phone, by cheque or by BACS transfer. Please note it to do this as you are given the remaining 3 months of				
<ol> <li>By card or cheque. *if you are paying by ch Engineers.</li> </ol>	eque please make it payable to the Institution of Civil				
CREDIT CARD PAYMENT					
Please note that we are unable to accept credit card plegislation.	ayments via post or email due to data protection				
Once your application has been processed you will receive an OES welcome letter from the ICE. This welcome letter will provide you with your OES membership number.					
You can then make your payment by calling the subscriptions team on <b>020 7665 2227</b> where your payment will be processed over the phone.					
Please contact the OES Secretariat on 020 7665 2238 if y	ou have any queries regarding credit card payment.				
DIRECT DEBIT PAYMENT					
Instruction to your Bank to pay Direct Debits.					
mstruction to your bank to pay birect besits.	9 9 1 1 9 2				
Please complete this form and return it to	Originator's Identification Number				
Institution of Civil Engineers 1, Great George Street London SW1P 3AA	<ol> <li>Branch sort code (from the top right hand comer of your cheque</li> </ol>				
UK					
009	4. Account No:				
Name of account holder					
Name and full postal address of your Bank or Building     Society branch	Please pay the Institution of Civil Engineers Direct Debits from the account detailed on this instruction, subject to the safeguards assured by the Direct Debit Guarantee. Please cancel all previous direct				
The Manager,	debiting instructions in favour of the Institution of Civil Engineers under this reference number.				
Bank or Building Society Address	Signature				
Addiess	1				

Date



Postcode

# Institution of Civil Engineers & Thomas Telford Ltd Privacy Notice

This Privacy Notice has been issued by the Institution of Civil Engineers (ICE) and its wholly owned subsidiary Thomas Telford Limited (TTL), to comply with the General Data Protection Regulation (GDPR), which came into effect on 25th May 2018. The Privacy Notice replaces any Fair Collection Notice issued under the Data Protection Act 1998.

#### **Data Controller**

The data controller can be contacted as follows: The Institution of Civil Engineers One Great George Street Westminster London SW1P 3AA

Telephone 0207 665 2146 Email: dataprotection@ice.org.uk

### Use, transfer and storage of personal data

We may hold any of the following items of personal information about you:

- Personal details including your name, ICE membership number, gender, date of birth, postal and email addresses and telephone number.
- Employee details.
- ICE membership grade.
- Details of professional journals that you may subscribe to.
- Details of your attendance at ICE events.
- Professional interests.
- Membership of professional committees.
- Details of knowledge products or services purchase from TTL.
- Details of voluntary donations made to the ICE Benevolent Fund, QUEST and/or the R&D fund.

The Institution of Civil Engineers and Thomas Telford Ltd maintain data on all members. We also maintain data on non-members who use our services. This will be used confidentially for normal purposes, including subscription and donation collection, mailing of publications, contract fulfilment when purchasing TTL products and services and notification of conferences and events. Your name and grade will be displayed on our online Members' Directory.

We also use this information to inform you of professional knowledge products that ICE and TTL provide such as training, books, journals and model engineering contracts.

The ICE may share your data with the Engineering Council, universities at which you are studying and your employer if you are on an ICE training scheme.

Overseas members may have their data transferred to International Country representatives for administration of local events in their country of residence. Member data will also be shared with the ICE Benevolent Fund.

Personal data relating to ICE membership may be stored securely in perpetuity for historical purposes. Personal data relating to non-members and/or TTL customers will only be held for as long as needed to fulfil the purpose for which it was collected.

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The purpose of this Privacy Notice is to fulfil your right to be informed about the use of your data. In addition:

- You have the right to access your personal data. If you wish to request copies of your personal data please contact the Data Protection Officer at the address above.
- You have the right to have your data rectified if it is inaccurate or incomplete.
- You have the right to have your personal data deleted or removed if there is no reason for its continued storage and processing.
- You have the right to object to your personal data being processed and to restrict the processing of your personal data in certain circumstances. While processing is restricted, the data controller is permitted to store the personal data to ensure the restriction is respected in future. You will be informed if a restriction on processing is lifted.
- You have the right to lodge a complaint about the data controller with the ICO.

Please note that if you choose to exercise your rights to withhold data or insist on its deletion, then ICE and TTL may not be able to perform their duties in relation to your professional membership of the fulfilment of contracts relating to products and services purchased.

Further details about GDPR and your rights under GDPR can be found at the ICO's website at https://ico.org.uk